



LIEFERANTENSTAMMBLATT

GSR - Im Meisenfeld 1- 32602 Vlotho-Exter - Tel.: 05228/779-0 - FAX: -90

Self Report Questionnaire

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lieferantenselbstauskunft engl.doc

General Information	
Company name:	
Adress:	
Phone-no.:	Fax-no:
Location of shop floor(s):	E-Mail:
	Homepage:
Annual turn over.:	
Terms of payment and delivery:	

Responsible contact persons	Phone
Management:	
Sales:	
Technic:	
Quality:	
Employees total:	
Employees Techn. Dept.:	Employees Production:
Employees sales:	Employees QC:
Employees Purchasing:	
Please enclose companie's organigram	

Quality Information		YES	NO	Notes	GSR
1.	Does a QM-system exist?				
2.	Ist his QM-system certified acc. to eg. DIN EN ISO 9001? If yes, go on to question 20				
3.	Does an QM handbook exist?				
4.	Do written process instructions exist?				
5.	Does a companie's orgnigram exist (pls. enclose)?				
6.	Is a responsible person for QM issues named?				
7.	Is this person subordinate to the general management?				
8.	Are internal quality audits executed?				



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9.	Is there a revision index for technical documents e. g. drawings?				
10.	Do you have a vendor rating?				
11.	Are process capability studies done?				
12.	Is a goods inward inspection determined?				
13.	Do operation charts/work labels exist?				
14.	Do quality control plans exist?				
15.	Are tests during production executed?				
16.	(Ref. Point 15) Is the status of these items during production visible?				
17.	Does a inspection equipment monitoring exist?				
18.	Are stored items clearly to identify?				
19.	Are all outgoing goods tested?				
20.	Do you use the first in first out system?				
21.	Which further admissions exist? Please attach certificate(s)				
21a	AD 2000				
21b	Lloyd's Register				
21c	GL				
21d	others				
22	Do you use so called conflict materials (Dodd-Frank-Act)?				
				Σ	
				Qualifiziert	

Verification:

Date:

Signature:

Company's stamp: